



Council Meeting – 8 October 2019

Order Paper

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COUNCIL MEETING

TUESDAY 8 OCTOBER 2019

ORDER PAPER

WEBCASTING NOTICE

This meeting will be recorded for live and/or subsequent broadcast on the Council's website in accordance with the Council's capacity in performing a task in the public interest and in line with the Openness of Local Government Bodies Regulations 2014.

The whole of the meeting will be recorded, except where there are confidential or exempt items, and the footage will be on the website for six months.

If you have any queries regarding webcasting of meetings, please contact Committee Services.

On behalf of all councillors, I would like to welcome you to this evening's meeting. I should be grateful if you would ensure that your mobile phones and other hand-held devices are switched to silent during the meeting. If the fire alarm sounds during the course of the meeting - we are not expecting it to go off - please leave the Council Chamber immediately and proceed calmly to the assembly point in Millmead on the paved area adjacent to the river as you exit the site.

This Order Paper sets out details of those members of the public who have given advance notice of their wish to ask a question or address the Council in respect of any matter on the agenda or any matter relating to the Council's functions, powers or duties. It also sets out details of any questions submitted by councillors on any matter relating to the Council's functions, powers or duties or any matter which affects the Borough, or any motions and amendments to be proposed by councillors in respect of the business on the agenda.

Unless a member of the public has given notice of their wish to ask a question or address the Council under Item 6 (Public Participation), they will not be permitted to speak. Those who have given notice may address the Council for a maximum of three minutes. Speakers may not engage in any further debate once they have finished their speech.

Councillor Richard Billington
The Mayor of Guildford

Time limits on speeches at full Council meetings:	
Public speaker:	3 minutes
Response to public speaker:	3 minutes
Questions from councillors:	3 minutes
Response to questions from councillors:	3 minutes
Proposer of a motion:	10 minutes
Seconder of a motion:	5 minutes
Other councillors speaking during the debate on a motion:	5 minutes
Proposer of a motion's right of reply at the end of the debate on the motion:	10 minutes
Proposer of an amendment:	5 minutes
Seconder of an amendment:	5 minutes
Other councillors speaking during the debate on an amendment:	5 minutes
Proposer of a motion's right of reply at the end of the debate on an amendment:	5 minutes
Proposer of an amendment's right of reply at the end of the debate on an amendment:	5 minutes

1 APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2 DISCLOSURES OF INTEREST

To receive and note any disclosable pecuniary interests from councillors. In accordance with the local Code of Conduct, a councillor is required to disclose at the meeting any disclosable pecuniary interest (DPI) that they may have in respect of any matter for consideration on this agenda. Any councillor with a DPI must not participate in any discussion or vote regarding that matter and they must also withdraw from the meeting immediately before consideration of the matter.

If that DPI has not been registered, the councillor must notify the Monitoring Officer of the details of the DPI within 28 days of the date of the meeting.

Councillors are further invited to disclose any non-pecuniary interest which may be relevant to any matter on this agenda, in the interests of transparency, and to confirm that it will not affect their objectivity in relation to that matter.

3 MINUTES (Pages 1 – 26 of the Council agenda)

To confirm the minutes of the meeting of the Council held on 23 July 2019, and the adjourned meeting held on 31 July 2019.

4 MAYOR'S COMMUNICATIONS

To receive any communications or announcements from the Mayor.

5 LEADER'S COMMUNICATIONS

Changes to the Executive

The Leader to comment on recent changes to the Executive in terms of membership and portfolio responsibilities (see Appendix 1)

Climate Change initiatives

The Leader to comment on how the Council intends to improve communication and awareness of Climate Change initiatives being developed by the Council and others in the Borough.

Councillors may ask questions of the Leader in respect of her communications.

6 PUBLIC PARTICIPATION

The following persons have registered to speak this evening:

- (1) Gavin Morgan, on behalf of Guildford Heritage Forum, in respect of Agenda Item 11
- (2) David Burnett in respect of the Council's decision to sell the plot of land at Wharf Lane Garages

The relevant lead councillors will respond to each statement.

7 QUESTIONS FROM COUNCILLORS

- (a) **Councillor Bob McShee** to ask the Leader of the Council, Councillor Caroline Reeves, the following question:

“Now that Highways England (HE) have commenced the A3 improvements near the University interchange, I would ask the Leader of the Council if Guildford Borough Council can put pressure on HE to remove ‘Deadly Junction’ the Beechcroft Drive/A3 Junction

I recently went on a tour of the University of Surrey and asked a member of their staff about this junction and was told that the University had agreed some years ago to join Beechcroft Drive to an access road on the University’s land.

As the University is willing to co-operate to remove this unsafe junction, I enquire if the Council can liaise with HE and the University to resolve this long outstanding safety issue.”

The Leader of the Council’s response is as follows:

“The Council has been liaising with Highways England, its predecessor the Highways Agency, Surrey County Council, Anne Milton MP, the University of Surrey and the Beechcroft Drive Residents Association over a number of years with respect to the potential closure of the Beechcroft Drive junction with the A3 and the provision of an alternative access for vehicles.

In 2015, Guildford Borough Council commissioned consultants to prepare outline highway design options and cost estimates for providing an alternative access to Beechcroft Drive (a private road). The options involved the improvement and/or diversion of the farm track which links Beechcroft Drive to the private network of roads on the University of Surrey’s Manor Park campus. This would then allow onward motorised vehicle travel to Egerton Road (a road forming part of Surrey County Council’s Local Road Network) via Gill Avenue (also a private road, which is controlled by the Royal Surrey County Hospital). These options would, if realised, have allowed for the closure of the Beechcroft Drive junction to the A3 Guildford bypass.

These highway design options have been considered in a number of meetings and conversations over several years with representatives of Highways England, Surrey County Council, the MP, the University, and the Beechcroft Drive Residents Association.

As of March 2019, Highways England has advised that it will not be providing an alternative access. We understand that Highways England would, however, consider options for facilitating a joint project.

The key stumbling block at the present time is the significant funding that would be required to provide for the alternative access and a commuted sum for its future maintenance.”

Councillor Caroline Reeves
Leader of the Council

- (b) **Councillor Bob McShee** to ask the Lead Councillor for Major Projects, Councillor John Rigg, the following question:

“Could the Lead Councillor for Major Projects please provide an update on the funding strategy in respect of the Weyside Urban Village project?”

The Lead Councillor's response is as follows:

"The funding strategy for the Weyside Urban Village project is as outlined at the two Financial Briefing sessions for all councillors, which were held on 7 August and 4 September 2019. A copy of the presentation was subsequently emailed to all councillors.

Grant applications have been made to the Housing Infrastructure Fund and the M3 LEP for £52.3m and £7.5m respectively. The Business Case sets out a base case whereby project costs are funded by plot sale land receipts".

Councillor John Rigg
Lead Councillor for Major Projects

- (c) **Councillor Ramsey Nagaty** to ask the Lead Councillor for Planning, Regeneration, and Housing Delivery, Councillor Jan Harwood, the following question:

"Can the Lead Councillor for Planning, Regeneration, and Housing Delivery please comment on the summary below, extracted from Guildford Borough Council data included in the approved Local Plan and public documents since that date.

In particular, please can he:

- a) *Provide updated information on the latest estimates (estimates are the highlighted figures, which are also flagged via footnotes), so that the net oversupply within the Local plan can be quantified? By our estimates, Guildford is building 70% more homes than it needs, all on green fields, which is an environmental disaster. None of this is needed, as set out in the summary below.*
- b) *Explain why the Brownfield review that was agreed on the last full Council meeting has not yet been started, given that relatively little brownfield land supply could prevent the need to build on any greenfield sites at all, including on the countryside beyond the Green Belt in Ash and Tongham?*

Summary showing systemic oversupply by Guildford, including unnecessary use of green field sites

Estimates are highlighted for comment.

Commitments as at 1.4.2018 (18 months ago) ¹	p25 LP	3675**
Local authority sites not allocated	p25 LP	620
Guildford including SARP (Slyfield)	p26 LP	1399
Guildford town centre	p26 LP	863
Within villages	p26 LP	154
Ash & Tongham urban area	p25 LP	44
Previously developed land in the Green Belt	p26 LP	195
GBC estimate for windfalls (NOTE – low!)	p25 LP	750
Site approved but omitted from local plan subtotals – Bell & Colvill site		40

¹ This was the subject of a question at the last Full Council meeting, and also an FOI request, to give a number updating the number provided in the Local Plan as at 1/4/18. No update has yet been provided either by the Lead Councillor (despite undertakings to do so) nor by the planning department.

Given that the Inspector approved the plan in February 2019, and no update was provided, was this a breach of due process, since it is therefore demonstrable that the current capacity of brownfield land was not considered either by GBC or by the Inspector at the time that the plan was approved?

Subtotal per Local Plan of approved land in settlements	7740
Amendments to this subtotal:	
Slyfield – understatement of housing number compared to application to HMG –all GBC numbers	101
Student homes – at date of local plan: 2,100 student units with existing planning permission divided by 3 to give home equivalents as at 1.4.18 ²	700
New student planning permissions approved as windfalls in planning committee since 1.4.18 (underestimate?) ³	290**
Existing planning permissions and urban sites as identified by GBC	8841
Further planning permissions and completions since 1/4/18	500 ^{4**}
THIS IS AN ESTIMATE - number to be confirmed	
	9341
Incremental historic windfalls compared to planning allocations [underestimate?]	200 ^{5**}
Anticipated future incremental windfalls	500 ⁶
Total scope for urban sites	10041
Required capacity from urban brownfield	637
LOW ESTIMATE - see below for illustration of supply	
Total requirement met without use of Green Belt land	10678

It can be seen that the total approved target requirement for homes within the borough of Guildford could hypothetically be met by finding 637 homes on urban brownfield sites in addition to sites in the urban area and on previously developed land. There is no need for any greenfield sites at all, and certainly no sites on green belt land.

This need for 637 homes could, hypothetically, be met as follows:

Urban supply capacity NOT included in Local Plan could be (illustrative, pending brownfield review/Masterplan):

North Street - additional homes per GBC estimate	400
Debenhams - estimate of additional homes per anecdotal comment	200

² Number per extant planning permissions at 1.4.18 –to be updated using GBC data

³ Estimate based on planning committee notes, but likely to be significantly higher given recent permissions. Current information will be required to confirm the estimate

⁴ This is the uplift to 3674 to reflect the question which has not yet been answered which was referred to in Footnote 1.

⁵ There was considerable uplift in some approved permissions compared to original allocations; it may be useful to express this as a windfall component so that this can be extrapolated for the rest of the plan period, but not that the total uplift of footnote 4 and footnote 5 is the uplift to footnote 1, i.e. new permissions and completions

⁶ Extrapolated windfalls for the remainder of the (future) plan period

Walnut Tree Close/Woodbridge Meadows - estimate

400**

IE urban area **can** meet shortfall re housing need

800

At the time of the Examination in Public, it was clear already that there had not been a brownfield appraisal in relation to sites which could and should be considered for the plan, nor was the plan updated for the acknowledged revision of sites at North Street.

No need has been demonstrated for ANY release of Green Belt land either by inseting villages, development around villages or strategic sites. The **excess supply**, all of which attacks Green Belt land, can be expressed as follows:

Gosden Hill	1700
Blackwell Farm	1500
Keens Lane (planning permission now granted for 141 homes and 70 care home places)	150
Former Wisley Airfield	2000
Development around villages	945
Land inset in villages	252
Net oversupply	6547

Percentage oversupply using Green Belt land 61.31%

Add in countryside beyond the Green Belt (Ash & Tongham) 885

Building on green field sites

7432

Percentage oversupply using green field sites

69.60%

*i.e. we are building **approximately 70% too many homes**, all of which are on green fields. This is in breach of our undertaking to reduce our carbon footprint.*

Note: Keens Lane has now been granted planning permission, unfortunately, but it is indicative of the inappropriate and planned Green Belt utilisation which was not required or justified in preparing the original plan.

In fact, that component now represents a further determined supply of 141 homes and 70 care home places, so the shortfall relative to extant planning permissions and urban supply, and the justification for further Green Belt incursion, is still less.

Similarly, Tannery Lane has now obtained planning consent for 75 homes (compared to 60, an uplift of 25%), and unless overturned it too will represent a significant oversupply. Note in that decision that there was a 25% uplift compared to the original site allocation, so the 70% oversupply indicated above could be in fact even higher – 25% uplift on 70% would give an overall uplift of 87.5% compared to the objectively assessed housing target, which already meets all of Guildford's objectively assessed housing need.

There is a requirement to demonstrate a 5-year land supply. However, this could have been easily demonstrated by the Planning department within existing urban sites and planning permissions since these substantially already exceed the annual requirement x 5 plus a buffer".

The Lead Councillor's response is as follows:

"In response to part a) of Councillor Nagaty's question, planning officers have previously responded that the information will be shared with him as soon as it is available. It is considered to be important that finalised data, which informs the Council's housing supply position is not released in a piecemeal manner and that it is rigorously checked by officers prior to publication. One of the key reasons for this rigour is to ensure that the data forming the basis for the Council claiming a 5-year housing land supply is robust and can be relied on as a basis to refuse inappropriate applications and defend planning appeals, including on green belt sites, where claims may be made to the contrary.

The Council does not update the 5-year housing land supply on a day to day or week to week basis. The Council's 5-year supply is currently set at the figure the Inspector used in his report at 5.93 years of supply until 31 October 2019. After this date the plan is no longer considered to be 'recently adopted' and officers are working on the latest figure based on completions and permissions and other data informing the deliverability of sites post the information provided at the examination. Officers anticipate having information by mid-October and would then share with Lead councillors prior to publishing. Prior to this, we will ensure that we review the figures provided by Councillor Nagaty relevant to our housing supply position and check for any discrepancies.

In terms of the summary provided by Councillor Nagaty, including the statement that headroom (characterised as 'oversupply' in the summary) above the housing requirement is not needed, without comprehensively addressing the claim or figures provided, it is important to bear in mind the following:

- *The Local Plan has been subject to thorough examination, which considered whether exceptional circumstances were in place to justify the release of green belt land. This occurred in the context of headroom in the Plan's housing supply. The reasons provided by the Planning Inspector to justify his conclusions in this regard are included in his report.*
- *The Local Plan process provided the opportunity to put forward deliverable brownfield sites. None were provided to the satisfaction of the Inspector.*
- *Greenfield / former green belt sites will contribute significantly to delivery in the first 5 years of the plan and the prospects of maintaining a robust rolling 5-year housing land supply. This includes more than 1,600 (affordable and market) homes that are characterised as "excess supply" in the summary. Concurrently, much of the supply included on urban and brownfield sites as shown in the summary is not considered deliverable in years 1-5 of the Plan.*
- *The figures provided only look at overall supply across the plan period – it does not attempt to look at the supply of homes necessary to demonstrate a five-year supply of homes. The Council is required to demonstrate a rolling five-year housing land supply. The number of homes necessary to meet this must address the shortfall that has accrued since the start of the plan period and include a 20% buffer. Without a five-year supply of housing, relevant Local Plan policies will be considered out of date and the Council will be vulnerable to alternative speculative development, including in Green Belt locations. Much of the supply that the summary table includes is not going to be delivered within the first five years. It is therefore misleading to concentrate simply on overall supply when it is the delivery of homes within this rolling five-year period that is the most important factor to consider in determining whether the plan is robust and can remain up to date.*
- *It is necessary to avoid counting housing supply beyond the plan period (as it appears has occurred in the summary with regard to the 'understatement of housing' relating to Slyfield) in determining supply.*

- *It is necessary to ensure that sites included in the Council's housing supply are deliverable and / or developable as defined within the NPPF (e.g. considering limitations on more vulnerable uses such as housing in areas of flood risk).*
- *Including an altered windfall allowance as part of the Council's housing supply from what was accepted at the time of the Local Plan would need to be justified and supported by evidence in order to stand up to scrutiny – officers are considering the position in this regard and will include any revisions in the revised Land Availability Assessment (LAA).*
- *Reductions (as well as gains) in relation to anticipated housing yields need to be considered in supply calculations based on new evidence. Furthermore, flexibility in supply is important in the event of any future slippage in anticipated housing delivery.*

In response to part b) of Councillor Nagaty's question, the current Brownfield Land Register was published in December 2018, following the first version in December 2017. The Council is currently producing an updated LAA. The LAA necessarily reviews the development potential of all brownfield sites that have been submitted for assessment to the Council and it:

- *identifies land with potential for development for housing and employment, and other uses;*
- *assesses the land's potential capacity with regard to the physical and policy contexts for the site;*
- *assesses when a site is likely to be developed based on the definitions provided in the NPPF.*

The revised LAA will be available before the end of October. Where appropriate, brownfield sites included in the LAA are also included in the Council's Brownfield Land Register. The Register comprises a list of Previously Developed (or Brownfield) sites that have the potential to accommodate residential development and are suitable, available and achievable. Submission of sites for consideration for the Brownfield Land Register and/or Land Availability Assessment (LAA) can occur at any time during the course of the year. Officers have also undertaken desk-based exercises to identify potential brownfield sites in addition to those submitted. The full methodology will be published as an appendix to the revised LAA. The updated Brownfield Land Register is anticipated to be published by December 2019 at the latest."

Councillor Jan Harwood
Lead Councillor for Planning, Regeneration, and Housing Delivery

- (d) **Councillor John Redpath** to ask the Lead Councillor for Planning, Regeneration, and Housing Delivery, Councillor Jan Harwood, the following question:

"At the last Council meeting it was unanimously agreed to do a Town Centre Masterplan and to appoint best in class external advisers. Can the Lead Councillor for Planning, Regeneration, and Housing Delivery please confirm exact progress made, when we can see the draft brief to external consultants and can a target date for their appointment be supplied on which the Council can rely?"

The Lead Councillor's response is as follows:

"I believe that the answers to Councillor Redpath's question were covered in a detailed response to a question raised by Councillor Angela Gunning at the Council meeting on 23 July 2019 (see Minute CO25: pages 4 – 6 of the Council agenda), save for an indication of progress since what was then reported under "What is the timetable?" (point 3 of Councillor Gunning's question).

In this regard, the following progress is noted:

- Inception meeting with service provider for initial engagement conducted

- Stakeholder engagement (scoping survey) initiated – October 2019”

Councillor Jan Harwood

Lead Councillor for Planning, Regeneration, and Housing Delivery

8 E-PETITION: NEW PARKING RESTRICTIONS AT KINGSTON MEADOWS CAR PARK, EAST HORSLEY (Pages 27 - 38 of the Council Agenda)

E-Petition organiser’s statement

The e-petition organiser, Susan Murray, will make a statement to the Council in support of the petition and intends to rely on the visual aids attached as **Appendix 2** to this Order Paper.

The e-petition organiser will have five minutes in which to make her statement, after which councillors will have the opportunity of asking her any questions. The Council will then debate the petition.

The debate

Proposed motion in response to this petition:

The Lead Councillor for Waste, Licensing, and Parking, Councillor David Goodwin to move, and the Lead Councillor for Finance and Asset Management, Customer Service, Councillor Joss Bigmore, to second the following motion in response to the petition:

“That the Council’s response to the e-petition is as follows:

That the Executive be requested to consider the following:

- (1) To ask officers to review the parking order through the statutory Traffic Regulation Order (TRO) process as soon as practicable
- (2) To agree that the existing TRO remains in place until it is replaced
- (3) To implement a parking control that safeguards the use of the car park for park users
- (4) To agree that a revised control considers the following parameters:
 - (a) Removal of the no return element
 - (b) One free period of 4 hours each day per visitor within the hours of control (including allowing returns at no charge within the free period) and the ability to charge for additional hours for any time in excess of the free period or for any separate parking event outside of the free period in the same day
 - (c) Restrictions that apply Monday to Friday (not at weekends and bank holidays)
 - (d) Enforcement times of 9am to 6pm

with the final TRO to be issued for consultation being agreed by the Director of Environment, in consultation with the Lead Councillor for Countryside, Rural Life, and the Arts and the Lead Councillor for Waste, Licensing, and Parking”.

Comments:

None

Petition organiser’s right of reply

At the end of the debate and before the Council takes a vote on its response to the petition, Susan Murray will be invited to exercise her right of reply for which she will be given a further period of five minutes.

The vote

After the right of reply, the Council will take a vote on its response to the petition, which may be carried out in one of three ways:

1. By general affirmation of the meeting, where there is no dissent
2. By a show of hands
3. By a recorded vote. Any councillor may request a recorded vote *before* a vote is taken, provided that four other councillors signify their support for a recorded vote. Each councillor present will then be asked, in turn, to vote on the motion. The minutes of the meeting will record how each councillor present voted.

9 E-PETITION: NEW PARKING RESTRICTIONS AT SUTHERLAND MEMORIAL PARK CAR PARK, BURPHAM (Pages 39 - 46 of the Council Agenda)

E-Petition organiser's statement

The e-petition organiser, Richard Smee, will make a statement to the Council in support of the petition.

The e-petition organiser will have five minutes in which to make his statement, after which councillors will have the opportunity of asking him any questions. The Council will then debate the petition.

The debate

Proposed motion in response to this petition:

The Lead Councillor for Waste, Licensing, and Parking, Councillor David Goodwin to move, and the Lead Councillor for Finance and Asset Management, Customer Service, Councillor Joss Bigmore, to second the following motion in response to the petition:

"That the Council's response to the e-petition is as follows:

That the Executive be requested to consider the following:

- (1) To ask officers to review the parking order through the statutory Traffic Regulation Order (TRO) process as soon as practicable
- (2) To agree that the existing TRO remains in place until it is replaced
- (3) To implement a parking control that safeguards the use of the car park for park users
- (4) To agree that a revised control considers the following parameters:
 - (a) Removal of the no return element
 - (b) One free period of 5 hours each day per visitor within the hours of control (including allowing returns at no charge within the free period) and the ability to charge for additional hours for any time in excess of the free period or for any separate parking event outside of the free period in the same day
 - (c) Restrictions that apply Monday to Friday (not at weekends and bank holidays)
 - (d) Enforcement times of 9am to 5pm

with the final TRO to be issued for consultation being agreed by the Director of Environment, in consultation with the Lead Councillor for Countryside, Rural Life, and the Arts and the Lead Councillor for Waste, Licensing, and Parking."

Comments:

None

Petition organiser's right of reply

At the end of the debate and before the Council takes a vote on its response to the petition, Richard Smee will be invited to exercise his right of reply for which he will be given a further period of five minutes.

The vote

After the right of reply, the Council will take a vote on its response to the petition, which may be carried out in one of three ways:

1. By general affirmation of the meeting, where there is no dissent
2. By a show of hands
3. By a recorded vote. Any councillor may request a recorded vote *before* a vote is taken, provided that four other councillors signify their support for a recorded vote. Each councillor present will then be asked, in turn, to vote on the motion. The minutes of the meeting will record how each councillor present voted.

10 REVIEW OF ALLOCATION OF SEATS ON COMMITTEES: 2019-20 (Pages 47 - 54 of the Council agenda)

NB: The Leader of the Conservative group, Councillor Paul Spooner, has indicated that his group would wish to retain two seats on the Overview and Scrutiny Committee but happy to reduce the group's allocation of seats on the Licensing Committee from three to two.

Accordingly, the motion set out below reflects that wish and councillors should ignore the proposed numerical allocation referred to in Appendix 3 to the report submitted to the Council.

The effect of any councillor voting against the motion below would mean, in the absence of an alternative numerical allocation of seats being proposed, that the numerical allocation of seats on committees to political groups agreed by the Council on 15 May 2019 would continue, subject to the reduction of the Conservative group's allocation of seats on the Place-Making and Innovation EAB from two to one seat, and a reduction of their allocation on the Licensing Committee from three to two seats, with the vacant seats being unallocated.

Where it is necessary, following a vote to adopt a revised calculation of the numerical allocation of seats on committees, to appoint members (or substitute) members to committees, these appointments will be made by the Managing Director in accordance with the wishes of the relevant political group as prescribed in Council Procedure Rule 23 (e).

The motion:

The Leader of the Council, Councillor Caroline Reeves, to propose, and the Deputy Leader of the Council, Councillor Fiona White to second, the adoption of the following motion:

“That the Council approves the calculation of numerical allocation of seats on committees to each political group and to the independent member as set out in the table below:

Committee	Lib Dem	R4GV	Con	GGG	Lab	Ind
Total no. of seats on the Council	17	16	8	4	2	1
% of no. of seats on the Council	35.42%	33.33%	16.67%	8.33%	4.17%	2.08%
Corp Gov & Standards Cttee (7 seats)	2	2	1	1	1	0
Employment Cttee (3 seats)	1	1	1	0	0	0
Community EAB (12 seats)	4	5	2	1	0	0
Place Making & Innovation EAB (12 seats)	4	4	1	1	1	1
Guildford Joint Cttee (10 seats)	4	3	2	1	0	0
Licensing Cttee (15 seats)	6	5	2	1	0	1
Overview & Scrutiny Cttee (12 seats)	4	4	2	1	1	0
Planning Cttee (15 seats)	5	5	3	1	1	0
Total no. of seats on committees (Total: 86)	30	29	14	7	4	2

Comments:

None

11 GUILDFORD MUSEUM DEVELOPMENT PROJECT (Pages 55 – 138 of the Council agenda)

The Lead Councillor for Tourism, Leisure, and Sport, Councillor James Steel, to propose, and the Leader of the Council, Councillor Caroline Reeves, to second, the adoption of the following motion:

- “(1) That a capital supplementary estimate of £11.8million to be funded by external grants and contributions from National Lottery Heritage Fund (NLHF) and other private trusts and donors as per the funding strategy, be approved.
- (2) That the Council agrees to underwrite the non-NLHF fundraising target of £7.8million and notes the risks associated with doing this as set out in paragraph 8.16 of this report, in particular to agree that if there is a shortfall in external funding then the Council will need to fund it from general fund borrowing and find additional service savings in order to fund the borrowing costs”.

Reason:

To enable the Guildford Museum development to proceed.

Comments:

None

12 REVIEW OF POLLING DISTRICTS AND POLLING PLACES (Pages 139 – 162 of the Council agenda)

The Leader of the Council, Councillor Caroline Reeves, to propose, and the Deputy Leader of the Council, Councillor Fiona White to second, the adoption of the following motion:

- “(1) That no changes be made to polling districts, and that, subject to the changes set out in paragraphs (2) to (9) below, no changes be made to existing designated polling places.
- (2) That the designated polling place in polling district B1 Christchurch (North) within the Christchurch Ward be changed from Burchatts Farm Barn to the Urban Saints building, Stoke Park, London Road, Guildford.
- (3) That the designated polling place in polling districts C3 Friary (West) & C4 Friary (East) within the Friary & St Nicolas Ward be changed from Sandfield Primary School to the Salvation Army Hall, Woodbridge Road, Guildford.
- (4) That the designated polling place in polling district D3 Holy Trinity (North) within the Holy Trinity Ward, be changed from The Spike to St Joseph’s Church Hall, Eastgate Gardens, Guildford.
- (5) That the designated polling place in polling district H2 (Artington) within the Shalford Ward be changed from St Francis’ Church to Compton Village Hall, The Street, Compton in polling district H1.
- (6) That the designated polling place in polling district I1 Stoke (South-West) within the Stoke Ward, be changed from The Waterside Centre to The New Hope Church, Larch Avenue, Guildford.
- (7) That the designated polling place in polling district M4 East Horsley (Central) within the Clandon & Horsley Ward be changed from Horsley Library to East Horsley Village Hall, Kingston Avenue, East Horsley.
- (8) That the designated polling place in polling district Q1 St Martha within the Tillingbourne Ward be changed from Chilworth Infant School to Chilworth Village Hall, New Road, Chilworth.
- (9) That, in relation to the following polling places within the Ash Wharf Ward:
- (a) the designated polling place in polling district T1 Ash (Shawfields) be changed from Shawfield County Primary School to Primrose Hall, Church View, Ash; and
- (b) the designated polling place in polling district T2 Ash (Ranges) be changed from The Ash Centre to Victoria Hall, Ash Hill Road, Ash.

Reason:

As a result of this statutory review, the new designated polling places will improve elector polling experience and further reduce the necessity for schools to close on polling days.”

13 TIMETABLE OF COUNCIL AND COMMITTEE MEETINGS 2020-21 (Pages 163 - 166 of the Council agenda)

The Leader of the Council, Councillor Caroline Reeves, to propose, and the Deputy Leader of the Council, Councillor Fiona White to second, the adoption of the following motion:

“That the proposed timetable of Council and Committee meetings for the 2020-21 municipal year, as set out in Appendix 1 to the report submitted to the Council, be approved.

Reason:

To assist with the preparation of individual committee work programmes.”

Comments:

None

14 MINUTES OF THE EXECUTIVE (Pages 167 - 176 of the Council agenda)

To receive and note the minutes of the meetings of the Executive held on 16 July and 27 August 2019, which are attached to the Council agenda.

Comments:

None

15 NOTICE OF MOTION DATED 26 SEPTEMBER 2019 – ENVIRONMENTAL AUDIT

Councillor Susan Parker to propose, and Councillor Ruth Brothwell (rather than Councillor Nagaty) to second, the adoption of the following motion:

“This Council has recognised that there is a climate change crisis and has agreed that actions should be taken in order to move to a zero-carbon footprint as soon as possible.

Other councils have similarly recognised an environmental responsibility. In the cases of other councils this recognition has included a moratorium on building on green fields, such as Arun Council.

This does not mean a moratorium on all parts of the local plan, just site allocations on greenfield sites.

Guildford's Local Plan has a target that will increase the number of homes in the borough by approximately 25%. That plan has inherent oversupply built into the model (a minimum of 14,600 to meet a target need of 10,000; with no information yet provided on the planning permissions and completions already meeting that target need). The plan proposes to site approximately 70% of new homes on green fields and it should be noted that this too is a minimum; planning applications decided since the plan's adoption have been subject to officer advice that all sites included in the plan cannot be disputed and can be uplifted by 25% or more.

Guildford Borough Council has not yet prepared an updated brownfield review, as agreed by this Council in July, which would have allowed us to meet our housing target in the urban area more sustainably. The Climate Change working group under the last council agreed that we should improve or enhance our environmental standards compared to Government minimum standards, but no Supplementary Planning Documents have yet been discussed to implement this agreed position. Our new housing will make the carbon crisis much worse.

Our high housing numbers are likely to exacerbate severe water stress as part of the Thames catchment area. Our borough is also subject to air quality constraints. Air quality across Guildford borough is poor, and it is likely that more Air Quality Management Areas will be designated across the borough in the shorter term. All car-based unsustainable housing will increase the impact on our poor air quality and will encourage the use of fossil fuels to an unsustainable extent.

Housing on green fields will increase car use. There is no transport option which does not involve the increased use of cars for all the green field sites in the borough. We do not have a well-developed public transport network which is carbon neutral, and so heavy car use, usually in slow moving congested traffic, is likely to arise associated with all new greenfield development in and around our borough. As a result, housing on green fields will worsen air quality, make it exponentially harder to achieve a zero-carbon footprint, and increase water stress. We need to reduce our carbon footprint.

Housing on green fields will worsen our carbon footprint and make it almost impossible to reduce it.

The assessment of housing need and the allocation of housing sites has not been conducted with the intention of reducing our carbon footprint and therefore these need to be fundamentally reviewed in the light of a legal responsibility to reduce our carbon footprint. This was not considered by the Inspector as part of the Examination in Public, and therefore is a new and urgent obligation.

Independence is critical. Nominations for the consultants to be appointed should be made by Surrey Wildlife Trust and Natural England. It is not appropriate for the planning committee or department to appoint such consultants – we cannot have the Planning team marking its own homework yet again.

This is a matter of overriding concern for the borough as a whole, and this Council has already expressed its concern about climate change in motions both in this administration and in the last administration. It is now time to take appropriate and urgent action.

This Council therefore resolves:

- (1) That an environmental audit of the impact of excessive building on green fields be conducted by independent environmental experts.
- (2) That the objectives of that environmental audit should be to consider our carbon footprint in the context of new housing, and to determine the impact of reviewing site allocations to reallocate to the urban area.
- (3) That nominations for the consultants to be appointed should be made by Surrey Wildlife Trust and Natural England following an all-party committee to draft the remit.
- (4) That the precise terms of that environmental audit be subject to approval by full Council.
- (5) That pending that environmental audit, all planning permissions for developments on green fields or undeveloped land be subject to a temporary moratorium and the Secretary of State will be asked to ratify the results of any environmental audit.”

Alteration of Motion

Under Council Procedure Rule 15 (o), Councillor Susan Parker as the mover of the original motion, has indicated that, with the consent of her seconder and of the meeting, she wishes to alter her motion in accordance with the proposed alteration below. The Mayor will put the proposed alteration to a vote without debate. If approved, Councillor Parker’s motion, as altered, will become the substantive motion for debate to which amendments may subsequently be moved.

Alteration

Incorporate the alterations shown in **red** text in the motion as indicated below:

“This Council has recognised that there is a climate change crisis and has agreed that actions should be taken in order to move to a zero-carbon footprint as soon as possible.

Other councils have similarly recognised an environmental responsibility. In the cases of other councils this recognition has included **a request for** a moratorium on building on green fields, such as Arun Council.

This does not mean a moratorium on all parts of the local plan, just site allocations on greenfield sites.

Guildford's Local Plan has a target that will increase the number of homes in the borough by approximately 25%. That plan has inherent oversupply built into the model (a minimum of 14,600 to meet a target need of 10,000; with no information yet provided on the planning permissions and completions already meeting that target need). The plan proposes to site approximately 70% of new homes on green fields and it should be noted that this too is a minimum; planning applications decided since the plan's adoption have been subject to officer advice that all sites included in the plan cannot be disputed and can be uplifted by 25% or more.

Guildford Borough Council has not yet prepared an updated brownfield review, as agreed by this Council in July, which would have allowed us to meet our housing target in the urban area more sustainably. The Climate Change working group under the last council agreed that we should improve or enhance our environmental standards compared to Government minimum standards, but no Supplementary Planning Documents have yet been discussed to implement this agreed position. Our new housing will make the carbon crisis much worse.

Our high housing numbers are likely to exacerbate severe water stress as part of the Thames catchment area. Our borough is also subject to air quality constraints. Air quality across Guildford borough is poor, and it is likely that more Air Quality Management Areas will be designated across the borough in the shorter term. All car-based unsustainable housing will increase the impact on our poor air quality and will encourage the use of fossil fuels to an unsustainable extent.

Housing on green fields will increase car use. There is no transport option which does not involve the increased use of cars for all the green field sites in the borough. We do not have a well-developed public transport network which is carbon neutral, and so heavy car use, usually in slow moving congested traffic, is likely to arise associated with all new greenfield development in and around our borough. As a result, housing on green fields will worsen air quality, make it exponentially harder to achieve a zero-carbon footprint, and increase water stress. We need to reduce our carbon footprint. Housing on green fields will worsen our carbon footprint and make it almost impossible to reduce it.

The assessment of housing need and the allocation of housing sites has not been conducted with the intention of reducing our carbon footprint and therefore these need to be fundamentally reviewed in the light of a legal responsibility to reduce our carbon footprint. This was not considered by the Inspector as part of the Examination in Public, and therefore is a new and urgent obligation.

Independence is critical. Nominations for the consultants to be appointed should be made by CPRE and Surrey Wildlife Trust ~~and Natural England~~. It is not appropriate for the planning committee or department to appoint such consultants – we cannot have the Planning team marking its own homework yet again.

This is a matter of overriding concern for the borough as a whole, and this Council has already expressed its concern about climate change in motions both in this administration and in the last administration. It is now time to take appropriate and urgent action.

This Council therefore resolves:

- (1) That an environmental audit of the impact of ~~excessive~~ building on green fields be conducted by independent environmental experts.

- (2) That the objectives of that environmental audit should be to consider our carbon footprint in the context of new housing, and to determine the impact of reviewing site allocations to reallocate to the urban area.
- (3) That nominations for the consultants to be appointed should be made by CPRE and Surrey Wildlife Trust and Natural England following an all-party committee working group to draft the remit.
- (4) That the precise terms of that environmental audit be subject to approval by full Council.
- (5) That, pending that environmental audit, the Council will approach the Secretary of State to request ~~all planning permissions for developments on green fields or undeveloped land be subject to~~ a temporary moratorium on approving planning applications for developments on green fields, or undeveloped land within Guildford borough.”

Comments:

None

Amendment

The Lead Councillor for Planning, Regeneration and Housing, Councillor Jan Harwood to propose, and the Leader of the Council, Councillor Caroline Reeves to second the following amendment:

- (a) After “This Council therefore resolves:” add the following:

“That the Executive be requested to consider the following action:”

- (b) Substitute the following in place of paragraphs (3) and (4) and re-number the subsequent paragraph:

“(3) That the terms of appointment be drafted by an all-party working group, in consultation with the CPRE and Surrey Wildlife Trust, and presented to full Council for debate and comment”.

The resolution of the motion, as amended, would therefore read as follows:

“This Council therefore resolves:

That the Executive be requested to consider the following action:

- (1) That an environmental audit of the impact of building on green fields be conducted by independent environmental experts.
- (2) That the objectives of that environmental audit should be to consider our carbon footprint in the context of new housing, and to determine the impact of reviewing site allocations to reallocate to the urban area.
- (3) That the terms of appointment be drafted by an all-party working group, in consultation with the CPRE and Surrey Wildlife Trust, and presented to full Council for debate and comment.
- (4) That, pending that environmental audit, the Council will approach the Secretary of State to request a temporary moratorium on approving planning applications for developments on green fields, or undeveloped land within Guildford borough.”

16 NOTICE OF MOTION DATED 27 SEPTEMBER 2019 – RESTRICTED COMMITTEE REPORTS

Councillor Christopher Barrass to propose, and Councillor Jan Harwood (rather than Councillor Tim Anderson) to second, the adoption of the following motion:

“This Council believes that we are yet to make good on promises made to the Electorate to be more open and transparent in all of our actions.

By not doing so we may miss great ideas by not keeping all Councillors aware of the latest developments with their input coming too late in the creation of policy.

We must reaffirm a position where all committee reports are made public unless there are unequivocal legal or commercial reasons to the contrary.

The Council therefore resolves:

- (1) That all restricted committee reports must clearly and precisely state all of the following:
 - (a) Why the content is to be treated as exempt from the Access to Information publication rules.
 - (b) To whom within the Council the content is restricted
 - (c) When, following a period of exemption, the exempt information can be expected to be made public.
 - (d) The basis for the exemption should be made public at the point the agenda is published, together with details of how the decision to maintain the exemption may be challenged.

- (2) That all working group reports should be made available to all Councillors. For example, information about Major Projects, the Supplementary Planning Documents needed to complete the Local Plan, and also the concrete actions to further our climate change agenda are often kept to relatively small working groups.”

Alteration of Motion:

Under Council Procedure Rule 15 (o), Councillor Christopher Barrass as the mover of the original motion, has indicated that, with the consent of his seconder and of the meeting, he wishes to alter his motion in accordance with the proposed alteration below. The Mayor will put the proposed alteration to a vote without debate. If approved, Councillor Barrass’ motion, as altered, will become the substantive motion for debate to which amendments may subsequently be moved.

Alteration

Incorporate the alterations shown in **red** text in the motion, as indicated below:

“This Council believes that we are yet to make good on promises made to the Electorate to be more open and transparent in all of our actions.

By not doing so we may miss great ideas by not keeping all Councillors aware of the latest developments with their input coming too late in the creation of policy. **For example, information about Major Projects, the Supplementary Planning Documents needed to complete the Local Plan, and also the concrete actions to further our climate change agenda are often kept to relatively small working groups.**

~~We must reaffirm a position where all committee reports are made public unless there are unequivocal legal or commercial reasons to the contrary.~~

The Council therefore resolves:

- (1) To reaffirm, and adopt as best practice, the position that all committee reports are made public unless there are unequivocal legal or commercial reasons to the contrary and that where practicable, information within a report which is legally exempt from publication should be isolated from the body of the report as a restricted appendix, with the remainder of the report made available to the public.
- (2) To require that all restricted committee reports clearly and precisely state at the point the agenda is published all of the following:
 - (a) Why the content is to be treated as exempt from the Access to Information publication rules.
 - (b) To whom within the Council the content is restricted
 - (c) When, following a period of exemption, the exempt information can be expected to be made public.
 - (d) ~~The basis for the exemption should be made public at the point the agenda is published, together with~~ Details of how the decision to maintain the exemption may be challenged.
- (3) That all working group reports should be made available to all councillors, ~~subject where necessary to redaction of exempt information (on the advice of officers, and in consultation with the relevant lead councillor). For example, information about Major Projects, the Supplementary Planning Documents needed to complete the Local Plan, and also the concrete actions to further our climate change agenda are often kept to relatively small working groups.~~
- (4) To request the Managing Director to establish, in consultation with the chairman of the Corporate Governance and Standards Committee, a working group comprising representatives of all political groups and officers, to:
 - (a) examine the effectiveness of internal communications, between officers and councillors, in respect of, for example, progress with the formulation of development plan documents, major projects, and climate change initiatives,
 - (b) make proposals to promote transparency, and promote effective communications and reporting, and
 - (c) report back its findings to full Council.”

Comments:

None

17 EXCLUSION OF THE PUBLIC

The Mayor, Councillor Richard Billington to propose, and the Deputy Mayor, Councillor Marsha Moseley to second, the following motion:

“That under Section 100A(4) of the Local Government Act 1972 (as amended), the public be excluded from the meeting for consideration of the business contained in agenda item 18 on the grounds that it involves the likely disclosure of exempt information, as defined in paragraphs 1 and 4 of Part 1 of Schedule 12A to the Act”.

18 TERMINATIONS OF EMPLOYMENT (Pages 177 – 180 of the Council agenda)

The Leader of the Council, Councillor Caroline Reeves to propose and the Lead Councillor for Finance and Assets, Customer Service, Councillor Joss Bigmore to second, the adoption of the following motion:

“That the proposed terms of the termination packages associated with the Voluntary Compulsory Redundancy of the postholders named in the report submitted to the Council, including the respective redundancy payments and employer pension costs, as set out in the table in paragraph 3.1 of the report, be approved.

Reason:

To enable applications for Voluntary Compulsory Redundancy to be approved as part of the Future Guildford transformation programme.”

Comments:

None

19 COMMON SEAL

To order the Common Seal.



Appendix 1

EXECUTIVE PORTFOLIO RESPONSIBILITIES

The Climate Change Emergency is a key part of every Executive member's portfolio and should be an integral part of their thinking.

Implementation of the Corporate Plan Action Plan is the collective responsibility of the whole Executive, taking into account feedback and contributions from the Executive Advisory Boards in respect of individual projects.

All Executive members have a responsibility for the promotion of Guildford, to strengthen communications and PR to reach all residents, businesses, parish councils, residents' associations with a wider web presence and social media.

The Council is undergoing a major restructure through *Future Guildford* and once this is completed in 2020 there may be a need to realign some of the portfolios to enable more straightforward working with the Directors and their directorates.

Councillor Caroline Reeves, Council Leader:

Lead Councillor for the Environment & Sustainability across the borough, Transformation, Sustainable Transport, Economic Development, and Governance

Working in Partnership to create a green borough through green growth: Local Enterprise Partnership, Guildford Business Forum, Surrey Chamber of Commerce, Surrey Research Park, Slyfield and Industrial Estates management, Liaison with Strategic infrastructure & transport bodies, Experience Guildford (Business Improvement District), Innovate Guildford, University of Surrey, University of Surrey Students Union, University of Law, Guildford College, The Academy of Contemporary Music

To cover our policies on and support for:

Every aspect of the environment across the borough, including all infrastructure, traffic management & road safety, economic growth, flood prevention/alleviation, the rural economy, business growth, the farmers' market, North Street market, operational and customer services, support and engagement, governance and legal services, home energy & sustainability, clean growth options.

Councillor Fiona White, Deputy Leader:

Lead Councillor for Personal Health, Safety and Wellbeing

Includes working with these stakeholders: Joint Enforcement Team (JETs), Joint Action Group (JAG), CCTV operation, Child Sexual Exploitation, Prevent, Liaison with Police, Probation Service and community groups, Safer Guildford Partnership, Emergency Planning, Surrey County Council & Surrey Fire & Rescue Service, Surrey Local Resilience Forum.

To cover our policies on:

Gypsy & Traveller Strategy, Children and Adult Safeguarding, Health promotion and education, Public Health protection, Environmental Health including air quality, Public Health, Public Safety, Modern Slavery, Community welfare, Domestic Violence, Family Support.

Councillors Fiona White & Julia McShane shared responsibilities:

Local Regional and National Health partnerships, Integrated Health and Social Care, Health & Wellbeing strategy.

Councillor Joss Bigmore:**Lead Councillor for Finance and Assets, Customer Services**

To cover our policies on and support for: Finance & Financial Strategy, Investment & Borrowing strategy, Audit, Insurance, Treasury Management strategy, Commercialisation and traded services, Credit rating,

Assets management: the management of property, operational, and investment assets, and Community buildings, procurement. The management of customer services. Green town through green growth

Councillor Angela Goodwin:**Lead Councillor for Housing, Access & Disability, Homelessness**

To cover our policies on and support for: Housing & Council tax benefits, Monitoring & enforcing housing standards, the implementation of Universal credit, internal Housing services, Housing strategy development: North Downs housing, Assessment of housing need, council housing & tenant services, housing advice and homelessness.

Includes working with these stakeholders: Private rented sector, private sector delivery, registered social landlords, housing association liaison, homeless support providers.

Councillor David Goodwin:**Lead Councillor for Waste, Licensing, and Parking**

To cover our policies on and support for: Licencing policy, Licensing Enforcement, Waste & Recycling Strategy, Domestic and Commercial recycling & refuse services, Surrey Waste Partnership.

Street cleansing & public conveniences, Parking strategy & services, including Park & Ride

Councillor Jan Harwood:**Lead Councillor for Planning, Regeneration and housing delivery**

To cover our policies on and support for: Planning policy and local plan, s106 & Community Infrastructure Levy, Neighbourhood & Parish plans, Town Centre Regeneration Plan including North Street, Housing development management policies, Building control, Planning enforcement, Design & Conservation.

Expand ways to capitalise on our Housing delivery

Councillor Julia McShane:**Lead Councillor for Community Health, Support and Wellbeing**

To cover our policies on and support for: Social Enterprise, Grants including grants to the third sector and local communities, Voluntary Sector Support, Play strategy, Community Care Services, Services to the Elderly, Social & Financial inclusion, services to young people.

Includes working with these stakeholders: Community transport, Guildford Philanthropy, Aspire, NHS and other health providers, Surrey County Council, DWP.

Councillor John Rigg**Lead councillor for Major Projects**

Major projects and shared responsibility for the regeneration of the town centre.

Includes working with our stakeholders on all these projects.

Councillor Pauline Searle:**Lead Councillor for Countryside, Rural life, and the Arts**

To cover our policies on and support for: Rural management strategy, Common land management, Green flag accreditation, Stoke Park management plan, SANGS, Allotments, Guildford in Bloom, Crematorium rebuild and Cemetery maintenance.

Plus: Arts and culture strategy and services to include the management of GLive, Rural arts & culture.

Councillor James Steel:

Lead Councillor for Tourism, Leisure, and Sport

To cover our policies on and support for: Heritage and tourism, visitor economy & sport strategies, Spectrum2.

Leisure contract management: Spectrum, Lido & Ash Manor
Guildford Museum regeneration, Museum accreditation, Guildford House Gallery, Purple flag accreditation, Visitor economic strategy, Guildford Tourist information, Tourism strategy.

Extract from the draft Minutes of the meeting of East Horsley Parish Council on 19 February 2018

- 166 To Agree GBC Proposals for Kingston Meadow Car Park**
 25. The Council supported the 4hr parking restriction proposed. The clerk was asked to clarify if there was a system for reporting offenders by the Clerk, Councillors and employees of the village hall. What level of enforcement would be put in place. Is the restriction Monday to Friday or 7 days.
- 167 To Agree Expenditure on A Health & Safety Tree Survey**
 26. It was agreed to carry out a check of the trees at Wellington Meadow at a Cost of £550. *Open Spaces Act 1906*
- 168 To Accept Surrey Wildlife Trust Management Plan**
 27. The Council agreed that the plan met the requirements of good woodland management practice.
- 169 Community Rail Partnership**
 28. Stephen Groom had established contact with Richard Kempton, South Western Railway, who is the community engagement representative. This could be a good contact to improve the surroundings and facilities at Horsley and Effingham Stations.
- 170 Task Group Progress Reports**
 29. Road Safety and Maintenance/VAS Traffic Calming/Lord Task Group. (*Andrew Franklin*) The drain adjacent to Marinello House will be jetted w/c 12/03. New road layout signage at Kingston Avenue/Ockham Rd has been removed, a new sign has been installed at the western end of The Drift. The next meeting with SCC will be 20th March.
 30. Communication Task Group. (*Stephen Groom*) A meeting will be held on 21st February. Arrangements for the APM are progressing the attendance of Paul Spooner and Matt Furniss has been confirmed. The TV Monitors are operating effectively in Quaich and Goose.
 31. Neighbourhood Plan Task Group. (*Robert Taylor*). The referendum is likely to be in May, publicity will start once the date is confirmed.
 32. Community Activities & Allotments Task Group. (*Linda Elliott*) The Cultural event group are meeting weekly and progress has been good.
 33. Village Appearance Task Group. (*Aileen Aitcheson*) Progress has been made with the fence on Forest Road, Bluebell Lane Car Park has been cleared by GBC, the footpath between St Martins and Epsom Road will be repaired. It is hoped the manager of Thatchers will attend the March PC meeting to update on the renovations and repairs to the boundary wall.
 34. Local Economy Task Group (*Stephen Skinner*). A meeting is imminent.
 35. Woodland Task Group. (*John Carr*) A fallen tree on the boundary of Great Ridings Wood was quickly removed by SCC. A fallen tree will be removed from Wellington Meadow.
- 171 Reports on External Meetings**
 36. None
- 172 Appointment of a Communications Consultant**
 37. This item was held in camera. The Council resolved to appoint a consultant to manage all media.
- 173 To Approve the Date of the Next Meeting of the Council**
 32. The next meeting of the Parish Council is scheduled for Monday March 19th at 7.30pm in the Lovelace Room, East Horsley Village Hall.

GUILDFORD BOROUGH COUNCIL
Parks and Leisure Services car parks
ORDER No.4

Guildford Borough Council
The Guildford off-street parking places
(Amendment) (No. 4) Order 2018

Notice is hereby given that Guildford Borough Council proposes to make an Order in exercise of its powers under Section 32 and 35 and Part IV of Schedule 9 of the Road Traffic Regulation Act 1984 ("The 1984 Act"), Regulation 21 and Part IV of Schedule 4 of the Local Authorities Traffic Orders (Procedure) (England and Wales) Regulations 1996 and the Traffic Management Act 2004. With the consent of Surrey County Council in accordance with Section 39(3) of the 1984 Act and after consultation with the Chief Officer of Police in accordance with Part III of the Schedule 9 of the 1984 Act, the effect of the Order will be –

- (a) a period of four hours free parking followed by a charge of £5 for up to 7 hours and £9 for over 7 hours at the following car parks:
1. Stoke Park, Guildford College car park (out of college use dates and times)
 2. Stoke Park, Lido Road car park
 3. Stoke Park, Nightingale Road car park
 4. Stoke Park, Burchatts Farm Barn, London Road
 5. Sutherland Memorial Park, Clay Lane, Burpham
- (b) a limit of four hours free parking at the following car parks:
1. Kingston Meadows car park, East Horsley
 2. Chantry Wood car park, Pilgrims Way, Guildford

You can view the detailed proposals at: www.guildford.gov.uk/parkingformaladvertisment
 A copy of the draft Order, together with plans showing the details of the proposed controls, a statement of the Council's reasons for proposing the Order, and the existing Consolidation Order of 2009 (as amended), may be inspected, free of charge, at Reception, Guildford Borough Council, Millmead House, Millmead, Guildford, on Mondays to Fridays between the hours of 9am and 4:30pm. It can also be viewed at the following locations during normal opening hours:

1. Guildford Library, North Street, Guildford
2. Ash Library, Ash Street, Ash
3. Horsley Library, Station Parade, West Horsley

Objections or any other representations, together with the grounds on which they are made, must be submitted to Parks and Leisure services to the address below, quoting 'Parking Consultation':
 Stoke Park Nursery, Nightingale Road, Guildford, GU1 1ER

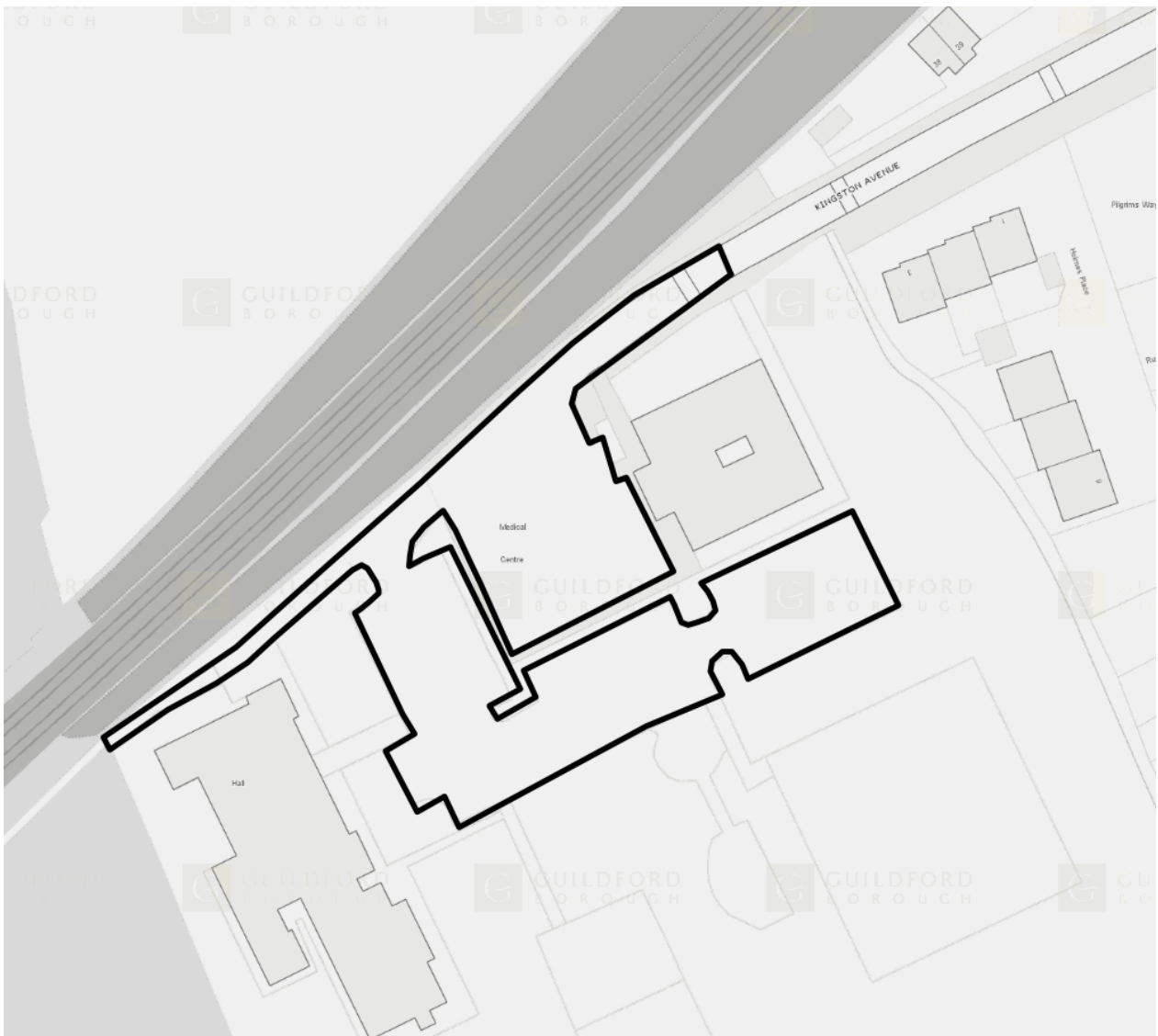
Or by email: parks@guildford.gov.uk by 9am on **Monday 2nd July 2018**.

Dated 25 May 2018

Peter O'Connell, Director of Environment
 Guildford Borough Council
 Millmead House, Millmead, Guildford, Surrey, GU2 5BB

Kingston Meadows Car Park Annex 48

(1) Name of Parking Place (Car Park)	(2) Position where parking of vehicles is permitted	(3) Class of Vehicles for which the parking place is available	(4) Hours during which the parking place is available	(5) Maximum free period for parking	(6) Charging Hours	(7) Charge
Kingston Meadows Car Park (as edged by a heavy black line on the plan below)	Wholly within a parking bay as indicated by markings in the car park	Motor cars and invalid carriages (each as defined in Section 136 of the Act of 1984)	All hours	4 hours or 24 hours with a valid permit (no return) between the times of 6am and 6pm	N/A	N/A



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